

1. Purchase a Paulding County Building Permit.

- This permit will notify the Paulding County Auditor of new development and inform you if your property is involved in a Flood Hazard area. If you live in a village, check with the village first.

Paulding County Auditor.....399-8205

2. Purchase a Township or Village Zoning Certificate.

-Auglaize, Benton, Blue Creek, Carryall, Crane, Emerald, Harrison, Latty, Paulding, and Washington Townships are zoned. Before new development is started, a township zoning certificate must be obtained.

3. Check with utility companies to ensure proper installation or location of existing lines.

- State law says you must contact Ohio Utilities Protection Service two working days in advance if any digging may occur. Utility companies will mark any underground lines on your property.

OUPS.....1-800-362-2764

4. Make an appointment with the Paulding County Board of Health.

- An appointment must be made to approve your new or existing septic and drinking water systems. The Board of Health Inspector will need drawings showing where your new systems will be installed and distances from each other, or where existing systems are located.

399-3921

5. Acquire a Driveway Permit.

- If you are installing a new driveway on a County road, you need to contact the Paulding County Engineers office to receive a driveway permit. A two week minimum notification is required to effectively process your application. There is no cost for the county permit but information as to the proper size pipe will be conveyed. If you are installing along a Township road please contact your Township Trustee. A State permit is required if you are installing along a State or Federal Highway.

County Road 399-2433
Township Road..... Township Trustee
State Highways..... 399-2746

Twp. phone numbers may be obtained from the Paulding County Engineer399-2433 or the Paulding County Election Board.....399-8230

6. Know the safest route to bring in a mobile home.

- Please contact the Paulding County Engineer's office for the safest route to transport your mobile home to your property. One week minimum notification is required to the Paulding County Engineer's Office. A bond with sufficient surety in the amount of \$25,000 indemnifying Paulding County and its townships for any damages must be purchased from the mover's insurance company and be filed in the Engineer's office. A certificate of insurance or affidavit from a legally authorized agent in an amount no less than \$100,000 for public liability and property damage which might occur must also be purchased. The Engineer's office will notify you of any construction areas that can be avoided, load limits on bridges, and roads that are unsuitable for heavy vehicle travel.

Paulding County Engineer 399-2433

7. Township Requirements.

- Some Townships have laws requiring that developers contact the Trustees for any information they may have regarding development. Your Township Trustees should be able to answer your questions regarding local laws.

8. Army Corp. of Engineers

- If you are building in or near a waterway in Paulding County, the Army Corps. of Engineers has authority as to what type of development is allowed. Building near the bank of a waterway or near a wetland could require you to apply for permits.

Army Corps. of Engineers
(419) 898-3491